

**Home Schooling Notification**

**Please complete and return this form letter or submit your own letter to the Director of Pupil Personnel at the District's Central Office.**

This letter is to inform you that my child/children will be participating in a home schooling program. The beginning date for participation in this program will be \_\_\_\_\_.  
*Month Day Year*

Following is the home school address and the names and ages of the students who will be participating:

**STUDENTS' NAME(S) AND DATE OF BIRTH:**

**CURRENT SCHOOL:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**HOME SCHOOL ADDRESS:**

\_\_\_\_\_  
*Name* **Street** **State** **ZIP Code**

It is further acknowledged that this notice of intent to provide home schooling shall be binding from the effective date stated above and shall remain in full force for no longer than to the end of the current or upcoming school year, whichever is first. This notice may be dissolved upon enrollment or re-enrollment of the above named child(ren) in a school in the District or any other public or private school. At such time a home-schooled child re-enrolls in the District, it is understood that certified personnel of the school system shall either place the student according to successful performance in courses that are sequential such as English, math, history, and science or conduct tests similar in nature and content to that used for other students receiving credit in that subject. Once assessment of the child's educational development is completed, a final determination of grade placement will be made. [KRS 158.140, 704 KAR 003:307](#)

\_\_\_\_\_  
*Signature of Father/Legal Guardian*

and/or

\_\_\_\_\_  
*Signature of Mother/Legal Guardian*

\_\_\_\_\_  
*Telephone (Home and Work)*

\_\_\_\_\_  
*Telephone (Home and Work)*

\_\_\_\_\_  
*Address (if different than student's)*

\_\_\_\_\_  
*Address (if different than student's)*

\_\_\_\_\_  
*City, State, Zip*

\_\_\_\_\_  
*City, State, Zip*

## **Home Schooling Notification**

### **PROCEDURE**

The DPP/designee shall use the summary below as a guideline for discussing topics with a prospective home school teacher.

### **SUMMARY OF REQUIREMENTS**

Home school teachers are required by state law to do the following:

- Teach the child reading, writing, spelling, grammar, history, math, and civics. [KRS 156.160](#)
- Provide no fewer student attendance days than required in current state law.
- Maintain attendance records. [KRS 159.040](#)
- Maintain academic records. It is suggested that you maintain a portfolio (compilation) of the child's best work from year to year. [KRS 159.040/KRS 156.160](#)
- Make records available in case of inquiry. [KRS 159.040](#)
- Make sure that children between the ages of six (6) and eighteen (18) shall attend an educational institution as described in Kentucky compulsory attendance law. [KRS 159.010](#)

Parents of home-schooled students are required by state law to do the following:

- If moving from the District, notify the Superintendent in writing. [KRS 159.160](#)
- After notifying the Superintendent of intent to home school, continue to notify the Superintendent each school year prior to the opening of the new school year if planning to continue the home school for the new school year. [KRS 159.160](#)

A current immunization certificate shall be required for home-schooled students prior to attending one (1) or more in school classes or participating in sports or other school sponsored extra-curricular activities.

Review/Revised:10/19/2021